



# KENYA METHODIST UNIVERSITY

---

Application No:.....

Receipt No: .....

AFFIX  
PASSPORT SIZE  
PHOTOGRAPHS  
HERE

## APPLICATION FOR ADMISSION TO POSTGRADUATE STUDIES

### **INSTRUCTIONS**

- A. Give as detailed information as possible. You can attach extra pages for additional information.
- B. Attach copies and supporting documents as required. If they are not in English, send translated certified Copies.
- C. Attach six recent passport size photographs with the application form.
- D. No Application will be processed without payment of the application fees.

The director  
Board of Postgraduate Studies  
Kenya Methodist University  
P.o Box 267 Meru, Kenya  
TEL: 0164-30301/31171/31229/30367/31146  
Fax: 0164-30162: Email: [research@kemu.ac.ke](mailto:research@kemu.ac.ke) or [registrar@kemu.ac.ke](mailto:registrar@kemu.ac.ke)

**SECTION A: Personal Particulars**

1. Applicant's Name (Surname) .....

Middle Name ..... First Name .....

2. Gender (Male/Female) .....

3. Date and place of birth .....

4. Marital status (Single/married/widowed) .....

5. Religion ..... Denomination .....

6. Nationality .....

7. National ID Card No. /Passport No .....

8. Contact Address .....

.....

.....

Tel ..... Fax ..... E-mail .....

9. Permanent /Home Address .....

10. How do you plan to finance your studies

Self financed

Scholarship

11. Give name and address of sponsor or source of scholarship (where applicable)

.....

.....

.....

.....

.....

.....

**SECTION B: Programme Particulars**

12. State the level of programme that you wish to be considered for:

Postgraduate Diploma                       Masters                       Doctorate

13. Specific Programme Title.....

Options: i.....  
          ii.....  
          iii.....

Major Department .....

Faculty: .....

Centre: **Main Campus/Nairobi Centre (Viewpark Towers)** (Tick as appropriate)

14. Preferred Mode of Study (Tick as appropriate)

i. Part Time   
ii. Full Time   
iii. Distance Learning

15. Expected date of enrolment (month and year).....

16. State briefly why you have chosen to carry out your postgraduate studies in the selected area.....  
.....  
.....  
.....  
.....

**SECTION C: Education Background**

17. Secondary School Education. List Certificate of Secondary School Education (Attach copies of Certificates and transcripts)

i) Schools	Examining Body	Examinations	Year of	Qualifications
	e.g. KNEC	Taken	Examination	Obtained
.....	.....	.....	.....	.....
.....	.....	.....	.....	.....

.....

.....

.....

.....

.....

.....

**18. Post Secondary/University Education**

**A. Names of Colleges and Universities attended**

College/University	Years attended	field Study	Qualifications Obtained
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....
.....	.....	.....	.....

**B. State ward(s) received.**

Award	Date Awarded	Awarding Institution
.....	.....	.....
.....	.....	.....
.....	.....	.....
.....	.....	.....

**SECTION D: Employment /Work Experience (Attach a copy of the Curriculum Vitae)**

20. Give a brief history of working life. (Continue on a separate sheet of paper if necessary)

Dates	Name and Address of Institution	Position Held	Description of Duties

21. Are you currently in employment? Yes/No.....

a. If Yes, give name and address of the employer

Name of employer .....  
Address.....  
Tel..... Fax..... Email.....

b. If no, what is your current occupation?  
.....  
.....  
.....  
.....  
.....

c. How long have you worked for the current employer or in your current occupation?  
.....

d. Are your studies recommended and supported by your employer or is it a purely personal endeavor. Explain Briefly.  
.....  
.....  
.....

**SECTION E: Referees**

22. At least one referee must have taught the applicant at University /College Level

a. Name of Referee:.....  
Designation:.....  
Address: .....

b. Name of Referee:.....  
Designation:.....  
Address: .....

c. Name of Referee:.....  
Designation:.....  
Address: .....

**SECTION F: Personal Statement**

23. I certify that the information given on this form is correct to the best of my knowledge and belief.

Signature of the applicant:.....  
Date:.....

**SECTION G: For Official Use Only**

24. Recommendation of the Department.

a. Forwarded to the Department of ..... Date:.....

b. Recommendation of the Department:  Accepted  Rejected

c. Comments.....  
.....  
.....  
.....  
.....

Chairman's Signature ..... Date:.....

25. Recommendations of the Board of Postgraduate Studies

a. Forwarded to the Board: Date.....

b. Recommendation of the Board :  Accepted  Rejected

c. Comments: .....  
.....  
.....  
.....

Director's Signature:..... Date:.....